

## **Directions for Using SPED Manager**

Make sure you are using Mozilla Firefox for your internet browser. Mozilla can be downloaded at <http://www.mozilla.com/en-US/>

Make sure you have loaded JAVA which can be downloaded at <http://www.java.com/en/>. If you are not sure if Java has been loaded on your computer, at <http://www.java.com/e/> click "Do I Have Java".

### **Directions to log in:**

**Step 1:** Go to website <http://farmersvilleisd.isuiteasp.com>

**Step 2:** Click on loose

**Step 3:** Type in username and password

If you have forgotten your password please email Shiva McCraw at [smccraw@farmersvilleisd.net](mailto:smccraw@farmersvilleisd.net)

**Step 4:** Another screen will ask you to connect (click connect)

**Step 5:** Another screen will pop up once you have connected asking for your last name, first name and a password (password is same as first password).

Teachers have access to Power Tools screen to do IEP's